

**SACRED HEART – ST. LOUIS PARISH CHURCH FEES
WEDDINGS**

This agreement made and entered into this _____ day of _____
201__ by Sacred Heart – St. Louis Parish and (name) _____

1. Facility to be used: **Sacred Heart Church** _____ **St. Louis Church** _____
2. Date of the wedding: _____ **Time** _____

Check/cash	<u>Sacred Heart</u>	<u>St. Louis</u>	Received:
	<u>Capacity 447</u>	<u>Capacity 160</u>	Check / Cash

Church Fees:

Donation to the Church by Parishioners (active, contributing, parishioner for 1 year or more).	\$300	\$300	_____
Donation to Church by non-parishioners	\$500.00	\$500.00	_____ _____
Coordinator Fee	\$100	\$100	_____
Cantor fee/Organist fee	\$100	\$100	_____
Spanish Choir	\$200	\$200	_____
Donation to the priest (optional)			_____

Policy and Guidelines

1. Please ensure you contact the parish at least six months before the foreseen wedding date.
2. Before setting a date, please call and meet the priest in the office.
3. The wedding date will be only tentative until all documents are complete and the requirements are met.
4. Wedding dates cannot be set if the freedom to marry form is not complete and signed by the pastor.
5. Please write a separate check addressed to the coordinator (add name) and give to the secretary.
6. The choir fee is payable to Sacred Heart-St. Louis Church. The Church will write a check to the choir leader.
7. The **matrimony will only be celebrated when all the requirements are met** including attending the required classes, and providing the required documents. Please call the office and see also the website for more info.

Signature of user or Authorized Agent

Phone of User

Address of User

Signature: Parish Office