

FUNERAL LITURGY PLANNING

SACRED HEART-ST.LOUIS CATHOLIC PARISH, GERVAIS. TEL. 5037924231

Funeral for: _____

Baptized: Yes/No? When: _____ Parish: _____

Date of Birth: _____ Date of Death: _____

Contact Person:

Name _____ Phone number: _____

Address: _____ Cell: _____

City, State, Zip: _____

Relationship to the deceased: _____

Funeral Home: _____ Telephone: _____

Do we have Casket/Urn? _____

Vigil / Rosary (Family should request someone to lead the Rosary; CDA, or Knights may help if contacted).

Rosary: Yes/No? Where? _____ Date: _____ Time: _____

Who will lead the Rosary (family member/friend/relative)? _____

Keep casket at church after Rosary? _____

Funeral Mass or Memorial or No Mass At **S.H.** or **S.L.**? Date: _____ Time: _____
Check one Circle one

Presider (& Concelebrants) _____

Altar Servers (2- Parish Students assist) _____

Covering with the pall (pall bearers) _____

Use Pictures / Symbols? _____

Extraordinary Ministers of Holy Communion (1)-parish provides _____

Sacristan-Prepares all that is needed for the Liturgy (parish provides) _____

First Reading (choose from C) Reader _____

Responsorial (Ps. 23 or choose D) _____ recited () sung ()

Second Reading (Optional, choose from E) Reader _____

Gospel (priest chooses from G): _____

Prayers of the Faithful: Reader (only one)

Presentation of the Gifts (2 people) _____

Presentation of the Cross at cemetery to _____

Music Ministers: Choose and contact a cantor (and an organist) from the four names listed below. Please note that there is a **\$150 fee for the Cantor** and a separate **\$100 for an organist**.

Organist _____ Cantor _____

1. Jeannine Eisenbacher (organist and cantor): (503) 792-5799-*if she does both, \$200 fee*
2. Melanie Saalfeld (cantor): (503)800-0021
3. Toby Saalfeld (cantor): (503) 981-4450
4. Amanda Belleque (cantor): (503)798-2563

Hymns: (Please propose Catholic hymns in collaboration with the musicians and the priest)

Opening _____

Offertory: _____

Communion: _____

Post Communion Meditation: _____

Farewell and Recessional _____

Will there be any brief comments after Communion (optional)? _____ (max 4mins)

Burial/Internment: Date: _____ Time: _____ Location: _____

Pall Bearers: _____

Reception: yes/no Location: _____ Number of Guests: _____

Altar Society's service includes:

Plates, napkins, cups and table coverings.
Salads, hot foods, and desserts by volunteers.
Limited table decorations.
Crew of 4 to 10 women to prepare, serve, and clean up.

For St. Louis Altar Society: Please contact Anna Mahony (503)390-7125

For Sacred Heart Church: Contact Sandra Schlechter (503) 792-4461 or Carol 503-792-4419

The family should pay for groceries purchased. Chairperson will mail invoice to designated family member/contact person.

*Eternal rest, grant unto them, O LORD. And let perpetual light shine upon them.
May they rest in peace. Amen*

Order of Funeral Service
A Guide for the Family and for Musicians

At the Church

The closest family members, who will be processing in with the priest, together with the assigned pall bearers, should gather in the vestibule (back of the church). The celebration will begin here.

1. Reception and blessing of the deceased at the entrance of the church and incensing of altar.
(Procession: entrance hymn is sung while the family enters the church.)
2. Opening prayer at the chair
3. Readings followed by the homily
4. General Intercessions (Prayers of the Faithful)
5. Preparation rite & presentation of the gifts *(Music: 3-4 minutes)*
6. Preface and Eucharistic Prayer
7. Holy Communion *(Music interlude or song during distribution of Holy Communion)*
8. The conclusion of the Mass after the Final Commendation takes place at the front of the altar. The funeral directors will then come to the front of the church. The priest will leave first, followed by the casket and pall bearers, and family.

(Recessional interlude or song during this procession out of church.)
10. Procession to the cemetery. Please assemble in your cars as soon as possible.

At the Cemetery

11. After the cemetery rites are finished, please come back to the hall as soon as possible for the luncheon, if one is going to be served. Kitchen helpers and guests will be waiting for the family.

Thank you and May God be with you always.